

Consent for children to appear in photographs, video or sound recordings (and how they will be used)

This form explains the reasons why and how **Thurlbear School** may use images and videos of your child. Please read the form thoroughly.

We occasionally take photographs, videos or sound recordings of the children at our school. These images may be used in to promote the school as well as to celebrate school life and pupils' achievements. These images may be used on in our school prospectus, social media, school website, display boards and for other publicity purposes such as in printed publications such as news articles. We may also make videos or webcam recordings for school plays.

All staff are aware of their responsibilities and they will always take care with how the images and sound are collected and how they are stored.

It is important that we protect your child's interests, respect your wishes and comply with Data Protection law. Please read the Conditions of Use before answering the questions below, signing, and dating this form. Please return the completed form (one for each child) to the school as soon as possible. We will not use a photo or video of your child without consent.

Please note that there are certain activities where we do not use consent as the basis for processing your child's data. These are described in our Privacy Notice which can be found by using the link <https://www.thurlbear.somerset.sch.uk/key-information/policies/>

We may also take photos of your child for identification purposes and for evidencing their educational development – such data will sit on their file and not be shared unless the law requires us to do so, or if you have given your specific consent.

Please note that you can withdraw your consent at any time. If you have any queries or wish to withdraw or review your consent, please contact the school.

Conditions of Use:

- This form is valid for your child's time at the school. Your consent will automatically expire after this time
- The school will not re-use any photographs or recordings of your child that are incompatible with the original purposes explained to you
- We will retain a small sample of photographs such as annual class photos that represent an historical record for the school
- We will not usually retain other photographs of your child after they cease to be a pupil at this school. However, photographs on our website; in our school prospectus and other publications; or those that are part of our archive of learning activities, could continue exist for a period of time after the child has left the school

- If we use photographs of individual pupils, we will not use the full names of the child in any accompanying text or caption without consent, nor will we include any of their personal data
- We may use group or class photographs or footage with very general labels e.g. '*a science lesson*'
- We will only use photographs and videos of pupils who are suitably dressed
- Parents should note that websites can be viewed around the world and not just the United Kingdom (where UK law applies) and when copied from the website, images and information can no longer be controlled by the school

Consent for children to appear in photographs, video or sound recordings
Please read the attached letter from the school and Conditions of Use

Description of the use of Photographs, Video or Sound	Please tick	
May we use your child's photograph and first name on display boards within the school building? <i>(Please note: displays are generally viewed by staff, pupils, parents, guardians and other visitors to the school)</i>	Yes	No
May we use your child's photograph in the school hard-copy prospectus and other printed publications or posters we produce for promotional purposes? <i>(Please note: printed publications are available to anyone)</i>	Yes	No
May we put your child's photograph on the school's website, including online publications such as an online prospectus and other promotional material? <i>(Please note: websites can be viewed around the world, not just the United Kingdom where UK law applies, and if copied from the website, images and information can no longer be controlled by the school)</i>	Yes	No
May we use your child's photograph and name on social media (e.g. Facebook, Twitter)? <i>(Please note: social media can be viewed around the world, not just the United Kingdom where UK law applies, and if copied from social media, images and information can no longer be controlled by the school)</i>	Yes	No
May we record your child on video for (e.g. nativity play, internal school events, external school events and trips) <i>(Please note: this may include your child's voice as well as their image).</i>	Yes	No
May we use Tapestry (secure online Learning Journal) to document and record learning and development progress as part of the Early Years Foundation Stage curriculum.	Yes	No

Child's Name: _____

Class: _____

Print your name: _____

Signed: _____

Relationship to child: _____

Date: ____ / ____ / ____