

# Pupil Acceptable Computer and Internet Use Policy

Technology is a great tool to find information and to communicate with others.

The School encourages its appropriate, effective and safe use.

All users of technology in the school must agree to certain rules and will only use the equipment and software as instructed.

## **My Responsibilities**

I understand that I have rights and responsibilities in using ICT and will act responsibly when using technology, computers or the internet.

I will report any suspected misuse or problems to a teacher.

I will make sure there is permission to use any material that I find.

I will make sure that I maintain a healthy lifestyle by not spending too much time using technology.

## **Cyberbullying**

I understand that the school will not accept bullying in any form.

I will be careful with all communications making sure that anything I write cannot be mistaken as bullying.

I understand that I should report any incidents of bullying.

## **Access to Internet Sites**

I will not try to access sites that are blocked or that are unsuitable for use in school.

## **Communication – email, social networks, blog etc.**

I will be careful in my communications making sure that nothing I write is offensive.

I will not write anything that could be seen as insulting to the school.

## **Sanctions**

I understand that the school will monitor my use of computers and other technology.

I understand that the school may investigate incidents that happen outside school.

I understand that there are regulations in place when pupils use ICT and that there are sanctions if I do not follow the rules.

Name \_\_\_\_\_

Signed \_\_\_\_\_

Class \_\_\_\_\_ Date \_\_\_\_\_