

**THURLBEAR CE VA PRIMARY SCHOOL
JOB DESCRIPTION**

Learning Support Assistant

POST: Learning Support Assistant

Duties and Responsibilities to include:

Support for Pupils

1. Supervise and provide support for all pupils ensuring their safety and access to learning activities.
2. Promote the inclusion and acceptance of all pupils.
3. Set challenging and demanding expectations and promote self-esteem and independence.
4. Provide feedback to pupils in relation to progress and achievement under guidance of the teacher.

Support for the Curriculum

5. Undertake structured and agreed learning activities/teaching programmes, adjusting activities according to pupil responses.
6. Undertake programmes linked to local and national learning strategies e.g. literacy, numeracy, KS1, KS2 , Foundation Stage, recording achievement and progress and feeding back to the teacher.
7. Support the use of ICT in learning activities and develop pupils' competence and independence in its use.
8. Prepare, maintain and use equipment/resources required to meet the requirements for individual plans/relevant learning activity and assist pupils in their use.

Support for the School

9. Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
10. Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop.
11. Contribute to the overall ethos/work/aims of the school.
12. Support the role of other professionals.
13. Attend and participate in relevant meetings as required.
14. Participate in training and other learning activities and performance development as required.
15. Accompany teaching staff on visits, trips and out of school activities.